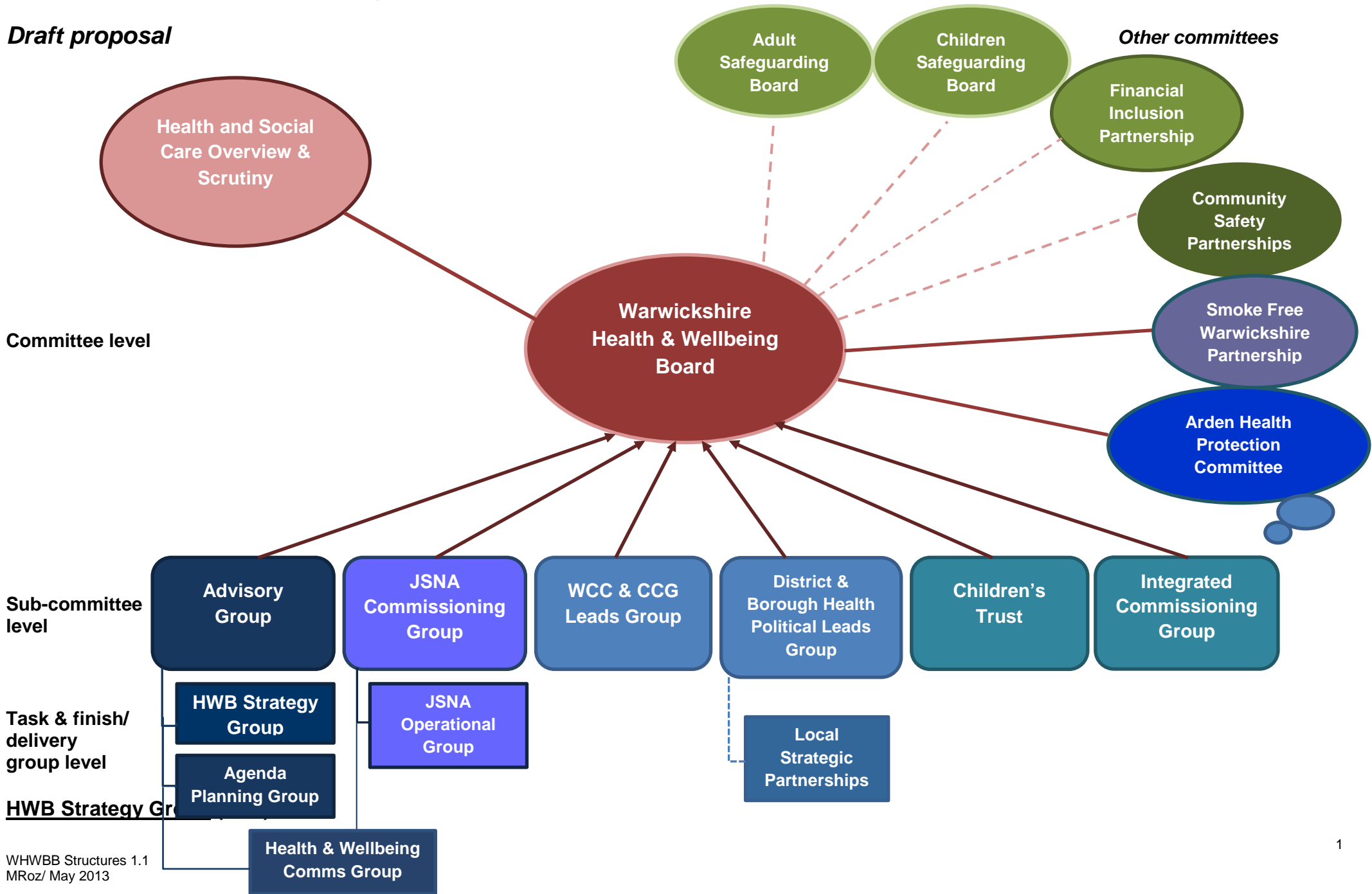


Warwickshire Health & Wellbeing Board structures

Draft proposal



Membership:

- Director of Public Health
- Public Health Consultant of Wider Determinants of Health
- 1 Communities Group representative (*optional*)
- 2 People Group's representatives
- 3 CCG representatives
- 5 District & Borough representatives

Serviced by: HWB Projects Coordinator, Public Health

Role:

- Provide specific contributions to the HWB Strategy which are evidence based and linked to the JSNA
- Lead on the development and submit action plans which will support the implementation of the HWB Strategy
- Monitor, review, update and report on the Strategy's action plans
- Review and update the content of the Warwickshire's Health & Wellbeing Strategy as it may be required
- Develop suitable metrics so that progress in the implementation of the strategy can be suitably measured

Agenda Planning Group (existing)

Membership:

- Chair of HWBB
- Director of Public Health
- Strategic Director for Communities
- Strategic Director for People
- HWB Projects Coordinator

Serviced by: Democratic Services Team Leader

Role:

- Discuss, assess and approve items for agendas of the HWBB meetings
- Suggest and agree items for agendas of the HWBB meetings
- Advise on the frequency of and additional meetings of the HWBB if required

JSNA Commissioning Group (existing)

Membership:

- CCGs
- People Group
- Public Health
- Localities & Partnerships Team representative
- Warwickshire Observatory
- WCAVA

Serviced by:

Role:

- preparation and delivery of Warwickshire's Joint Strategic Needs Assessment (JSNA) and its components

WCC & CCG Leads Group (existing)

Membership:

- Director of Public Health
- Strategic Director for Communities
- Strategic Director for People
- CCG Accountable Officers
- CCG Chairs
- Portfolio Holder for Health

Serviced by: HWB Projects Coordinator, Public Health

Role:

- Provide updates on priorities and challenges
- Discuss and agree HWBB Strategy implementation plans (to be approved by the Board)
- Discuss commissioning plans and explore opportunities for joint commissioning
- Ensure the delivery of the HWBB Strategy
- Contribute to the Board's meeting agendas

District & Borough Health Political Leads Group (existing)

Membership:

- District and Borough political leads for health and wellbeing
- Director for Public Health

Serviced by: Stratford upon Avon District Council CEO

Role:

- Provide updates and discuss current priorities and challenges around health and wellbeing within Districts and Boroughs
- Discuss, comment and provide feedback on current plans and strategies in relation to health and wellbeing

Children's Trust (existing)

Membership:

- Portfolio Holder, WCC, Children, Young People & Families.
- Strategic Director, WCC People Group
- Chair – Children's Safeguarding Board
- Public Health – Lead Officer for CYPF
- Police – Lead Officer for CYPF
- 3 x Chairs CT Area Partnerships
- CCG representatives
- Early Years representative
- Headteacher's Children Services policy group Chair / Vice-Chair
- CAVA / WCVYS representative
- Training / College representative
- Chamber of Commerce representative

Serviced by: People Group's representative

Role:

- Advise and provide regular reports on priorities and challenges around matters concerning children, young People and families
- Ensure that the needs and issues for children, young people and families are addressed in the JSNA
- Act as a liaison between the Health & Wellbeing Board and the Children's Safeguarding Board, youth Justice Board, Schools and other relevant partnership bodies
- Consult with children, young people and families county wide representative groups on behalf of the Warwickshire's Health & Wellbeing Board

Integrated Commissioning Group (existing)

Membership:

- People Group representatives
- Public Health representatives
- CCG representatives
- CSU representatives

Serviced by: Strategic Commissioning Team, People Group

Role:

- Assess, share and discuss commissioning intentions, building on the JSNA and in line with the HWB Strategy
- Agree shared priorities around commissioning health and care services
- Align resources across commissioning partners
- Develop and implement a joint integrated commissioning strategy
- Monitor and report on the progress in the implementation of joint integrated commissioning plans and strategies
- Advise on commissioning connections between various services and organisations

Health & Wellbeing Communications Group

Membership:

- Communications Team representative
- HWB Projects Coordinator

- JSNA Coordinators
- Public Health Knowledge Officer

Facilitated by: Communications Team representative

Role:

- Support the development of the HWBB's communications and engagement strategy
- Ensure the delivery of JSNA and HWBB communication action plans
- Ensure effective and coherent communication of JSNA, Healthwatch and HWBB developments and activities

HWB Projects Coordinator's role in relation to HWBB:

- Plan, organise and facilitate the Board's business planning and development activities
- Coordinate information from and/ or activity of the Board's sub-committees
- Service some of the Board's sub-committees
- Act as the first point of contact for any enquiries relating to the Board and its activity
- Plan, organise and facilitate the Board's engagement with other stakeholders (Police & Crime Commissioner/ Police, providers, 3rd sector and the NHS England Area Team)
- Follow regional and national developments which relate to the activity of Health & Wellbeing Boards and filter relevant information to the Board and its sub-committees
- Organise and service the Board's planning and engagement events
- Draft the Board's work programmes and HWB strategies
- Coordinate projects arising from Board's business
- Develop and oversee the content of the Health and Wellbeing Board webpage and blog
- Draft the Board's communications and engagement strategy and ensure its implementation
- Prepare reports on the Board's activity and performance

Democratic Service Team Leader's role in relation to HWBB:

- Provide secretarial support to HWBB and its members
- Plan and coordinate agendas for the HWBB meetings
- Plan and coordinate agenda planning group meetings and activities
- Advise on decision making and reporting processes in relation to HWBB
- Facilitate Board's engagement with the Health and Social Care Overview & Scrutiny functions

